Things to consider in Database Design and Development

✳ What data are you going to manage?

✳ Will you be importing your data or doing data entry?

✳ If you are starting from scratch, what field names are you going to use?

✳ What data types are you going to use?

Data Types	Description	Size
Text	Letters, numbers, symbols	Default 50, maximum 255
Memo	Explanatory text	64,000+
Number	Numbers and decimals	Default Long Integer
Date/Time	Date and/or time	Access sets size
Currency	Dollar signs, dollars and decimals	Access sets size
AutoNumber	Assigns a unique number to each record	Access sets size
Yes/No	Logical field for yes or no	Access sets size
OLE Object	Pictures	Determined by the size of the graphic
Hyperlink	Websites or email addresses	Similar in size to a text field
Lookup Wizard	This wizard allows the user to use data typed in or from other tables displayed in a drop down box for easy data entry.	Similar in size to a text field

✳ What fields are going into which tables and how are those tables going to be linked?